

PRIVACY STATEMENT

Your privacy is important to Workteq. This privacy statement provides information about the personal information that Workteq collects, and the ways in which Workteq uses that personal information.

Personal information collection

Workteq may collect and use the following kinds of personal information:

- Information about your use of this website
- Information that you provide using for the purpose of registering with the website
- Information about transactions carried out over this website
- Information that you provide for the purpose of subscribing to the website services
- Any other information that you send to Workteq.

Where Workteq discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, Workteq may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

Securing your data

Workteq will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

Workteq will store all the personal information you provide on its secure servers.

[Information relating to electronic transactions entered into via this website will be protected by encryption technology.]

Cross-border data transfers

Information that Workteq collects may be stored and processed in and transferred between any of the countries in which Workteq operates to enable the use of the information in accordance with this privacy policy.

[In addition, personal information that you submit for publication on the website will be published on the internet and may be available around the world.]

You agree to such cross-border transfers of personal information.

Updating this statement

Workteq may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.

Other websites

This website contains links to other websites.

Workteq is not responsible for the privacy policies or practices of any third party.

Contact Workteq

If you have any questions about this privacy policy or Workteq's treatment of your personal information, please write to:

- by email to training@workteq.com.au
- by post to Po Box 10477 Southport BC Qld 4215